

**Constitution
of the
Panhellenic Association
of Southeast Missouri State University**

I. Article I. NAME

The name of this organization shall be the Panhellenic Association of Southeast Missouri State University.

II. Article II. OBJECT

The object of the Panhellenic Association shall be to develop and maintain sorority life and inter-sorority relations at a high level of accomplishment and in so doing:

- A. To cooperate with member sororities and the university administration in the maintenance of high cultural, educational and social standards.
- B. To promote superior scholarship as a basic component of intellectual achievement.
- C. To consider the goals and ideals of member groups as continually applicable to campus and personal life.
- D. To act in accordance with the National Panhellenic Conference UNANIMOUS AGREEMENTS and policies.
- E. To ensure Panhellenic Association Constitution and Bylaws do not infringe upon sovereignty, rights and privileges of the member sororities.

Article III. MEMBERSHIP

There shall be two classes of membership: Regular and Associate.

- A. The REGULAR membership of the Panhellenic Association at Southeast Missouri State University shall be composed of all chapter members in good standing of the National Panhellenic Conference sororities at Southeast Missouri State University.
- B. The ASSOCIATE membership of the Panhellenic Association at Southeast Missouri State University shall be composed of all members in good standing of National Panhellenic Conference colonies or pledged chapters.
 - 1. Associate Panhellenic members will not be required to pay assessments.
 - 2. Associate Panhellenic members will be non-voting members of the Council meetings to represent their group.
 - 3. Associate Panhellenic members are expected to abide by applicable Panhellenic regulations and to participate in Panhellenic activities.

Article IV. OFFICERS

- A. The officers of the Panhellenic Association of Southeast Missouri State University shall be President, Vice President of Programming and Scholarship, Vice President of Chapter Development, Vice President of Community Relations, Vice President of Administrative Affairs, Vice President of Membership Recruitment, Vice President of Membership Development.
- B. The officers shall be initiated members from sororities holding regular membership in the Panhellenic Association of Southeast Missouri State University. In order for a woman to be eligible to hold a Panhellenic Council office, she must have served as a Panhellenic delegate, Panhellenic Executive Board member, Panhellenic Cabinet, Junior Panhellenic, Chapter officer, Chapter Chair, or Committee Head. Delegates from a sorority holding associate membership shall not be eligible to hold office.
- C. The officers shall serve a term of one year; the term of office begins not before the third week of November, but no later than the first week of December.
- D. The officers must have a 2.5 cumulative and a 2.5 semester grade point average, be in good standing with their chapter and Southeast Missouri State University, and be a full-time student (12 hours or more). Officers may not hold an executive officer position in her chapter, or any other office that may detract from her Panhellenic responsibilities, concurrent with her term on Panhellenic.

Article V. MEETINGS

- A. Regular bi-monthly meetings of the Panhellenic Association will be held; the times and places to be determined at the beginning of each semester. **Panhellenic delegates will be required to alternate in attendance to All Greek Council meetings—Presidents must attend each.
- B. A special meeting of the Panhellenic Association at Southeast Missouri State University may be called by the President when necessary and shall be called by her upon written request of any regular or associate member sorority at Southeast Missouri State University.
- C. Two delegates are required to attend all Panhellenic Association meetings, including (but not limited to) Panhellenic Council and Roundtables. In the event that there are less than two delegates in attendance, a fine will be imposed of \$5.00 per each delegate not in attendance. However, a chapter is allowed one alternate delegate per meeting. Some Roundtables may only require one delegate; this is determined by the appropriate Vice President.
- D. The delegate from each regular or associate member sorority shall be responsible for notifying her chapter of all regular and special meetings of the Panhellenic Association of Southeast Missouri State University.

Article VI. THE PANHELLENIC COUNCIL

The administrative body of the Panhellenic Association of Southeast Missouri State University shall be the Panhellenic Council of Southeast Missouri State University. It shall be the duty of the Panhellenic Council to administer all business related to the overall rules governing the Panhellenic Association, including membership recruitment and the period of new membership, which do not infringe upon the sovereignty, rights and privileges of members sororities.

- A. **MEMBERSHIP:** The Panhellenic Council shall be composed of two delegates from each National Panhellenic Conference sorority chapter at Southeast Missouri State University and from such National Panhellenic Conference sorority colonies. Chapter officers and alumnae are encouraged, but not required to attend meetings.

B. **SELECTION OF THE DELEGATES:** Delegates to the National Panhellenic Council shall be selected by their respective sorority chapter to serve for a term of one year. It is suggested the delegate's term coincides with the Panhellenic Council's Executive Board term. It is further suggested that the head delegate be a member of her sorority's executive board.

C. **DELEGATE VACANCIES:** When a delegate vacancy occurs, it shall be the responsibility of the sorority concerned to select a replacement within two weeks and to notify the Vice President of Administrative Affairs of her name, address and telephone number. When a meeting of the Panhellenic Council occurs while a delegate vacancy exists, the other delegate of the sorority concerned shall fulfill the duties of the delegate in all cases. During this two-week period no fine will be imposed for only having one delegate if the Vice President of Administrative Affairs has prior written notification.

D. **VOTING:**

1. The voting body of the Panhellenic Association of Southeast Missouri State University shall be its Panhellenic Council.
2. The voting members of the Panhellenic Council shall be the head delegates of each sorority holding regular membership. If the head delegate is absent, the vote may be cast by the assistant delegate. In the absence of both delegates, a member of the sorority's executive board may vote. However, this individual cannot also be a member of the Panhellenic Executive Board.
3. A quorum of two-thirds is needed to transact business of the Panhellenic Council.
4. Two-thirds of the voting members of the Panhellenic Council shall be required to establish Recruitment Rules, establish chapter total, to change the Constitution, and to add a chapter. A majority vote shall be required to carry all other questions.

Article VII. PANHELLENIC ADVISER

The Panhellenic Council Adviser shall be the Assistant Director for Fraternities and Sororities, who shall be chosen by the Administration of Southeast Missouri State University with input from the Panhellenic Council and/or its members.

Article VIII. CABINET

The Panhellenic Council Executive Board shall appoint delegates to cabinet positions or committee heads as necessary to meet the needs of the council.

Article IX. SELECTION OF OFFICERS

Each member chapter of the Panhellenic Association of Southeast Missouri State University is encouraged to nominate at least two women to apply for an office. The current Panhellenic Executive Board will then present a slate to the Panhellenic Council. The Council will then take one week to challenge the slate before a vote is taken. Each member chapter receives one vote for each office.

Article X. OFFICER DUTIES

- A. The President shall:
1. Have overall responsibility for the Operation of the Panhellenic Council;
 2. Call and preside at all regular and special meetings of the Panhellenic Association of Southeast Missouri State University;

3. Call and preside at all meetings of the Panhellenic Judicial Review Board;
4. Review, approve and sign all Panhellenic Association contracts involving the Panhellenic Association of Southeast Missouri State University;
5. Serve as a member ex-officio of all Panhellenic Council Committees with voice, but no vote;
6. Report as required to the National Panhellenic Conference Area Adviser;
7. Change and update the Panhellenic Constitution as necessary;
8. Maintain a complete and up-to-date President's file which will include a copy of the current Panhellenic Council Association of Southeast Missouri State University's Constitution, Bylaws, and Standing Rules; the current Panhellenic Association budget; the current NPC Manual of Information and related materials; current correspondence and materials received from her NPC Area Adviser; her copies of the College Panhellenic Reports to the Area Adviser and other pertinent materials;
9. Coordinate the new officer workshop;
10. Serve as the spokeswoman for campus meetings and presidential meetings as the Panhellenic representative.
11. Must have served previously on the Panhellenic Council Executive Board, as a Panhellenic Council Delegate, or on a National Panhellenic Conference chapter's Executive Board.

B. The Vice President of Programming and Scholarship shall:

1. Responsible for all programming for the Panhellenic Association (i.e. speakers and presentations);
2. Responsible for scholarship for all NPC chapters and meetings with chapter scholarship chairs;
3. Preside over Rho Lambda Panhellenic Honor Society;
4. Perform all other duties usually pertaining to the office.

5. The Vice President of Chapter Development shall:

6. Educate the sororities on Risk Management issues (alcohol, fire safety, hazing, sexual abuse, etc.);
7. Educate and enforce the Risk Management policy;
8. Organize and oversee all Risk Management programs;
9. Help schedule and organize Greek Life 101;
10. Organize National Hazing Prevention Week activities;
11. Perform all other duties usually pertaining to the office.

C. The Vice President of Membership Recruitment shall:

1. Keep an up-to-date file with Recruitment statistics;
2. Organize fall Formal Recruitment and spring Informal Recruitment with input from chapter Recruitment Chairwomen and Recruitment advisers
3. Co-Chair Recruitment Counselor selections committee with the Vice President of Membership Recruitment and Retention, Elect;
4. Work with Vice President of Community Relations and assist with publication of any Recruitment Marketing Materials.
5. Must have served previously as the Chapter Recruitment Chair, Pi Chi, or member of the Panhellenic Executive Board;
6. Perform any other duties pertaining to her office.

D. The Vice President of Administrative Affairs shall:

1. Be responsible for the general supervision of the finances of the Panhellenic Association of Southeast Missouri State University;
2. Be responsible for the preparation of the annual budget. Following its approval by the Panhellenic Council, she will provide a copy to each Panhellenic Association member sorority;
3. Receive all payments due to the Panhellenic Association, collect all dues, and give receipts;
4. Be responsible for prompt payments of all bills;
5. Maintain up-to-date financial records;
6. Maintain up-to-date roll of the members of Panhellenic Council and call it at all Council meetings;
7. Keep current statistics concerning the number of initiated members and new members of each Panhellenic Association member sorority;
8. Keep full minutes of all meetings of the Panhellenic Association of Southeast Missouri State University, the Panhellenic Council, and a record of all action taken by the Executive Board;
9. Maintain a complete and up-to-date file which will include the minutes of the meetings of the Panhellenic Council and other correspondence;
10. Be responsible for the official correspondence of the Panhellenic Council unless provided otherwise; and
11. Coordinate Council Fundraising;
12. Responsible for organizing signature changes during officer transitions;
13. Perform all other duties usually pertaining to the office.

E. The Vice President of Community Relations shall:

1. Coordinate public relations activities within the Greek system, the campus, and the community;
2. Keep in contact with all campus and community media concerning Panhellenic Association;
3. Develop publications and brochures which promote the Panhellenic Association;
4. Oversee Greek Marketing Team;
5. Set up programming in the community, coordinate and oversee community service activities, distribute information to all chapters;
6. Keep a continuous notebook of all publications concerning the Greek system;
7. Strengthen relations with other Greek systems concerning public relations and/or other matters in our region;
8. Strengthen relations with the public relations and/or community service officer from individual chapters on campus;
9. Organize the Greek Ambassadors.
10. Represent Panhellenic Council during Show Me Days and other on-campus activities;
11. Compile a Panhellenic calendar containing the dates of all significant events for the chapters;
12. Maintaining the Panhellenic website for Southeast Missouri State University;
13. Perform all other duties pertaining to the office.

F. The Vice President of Membership Development shall:

1. Perform the duties of the Vice President of Membership Recruitment in her absence, inability to serve, or at her call;

2. Help the VP of Membership Recruitment with the organization of both fall and spring Recruitment;
3. Serve as the facilitator of the Recruitment Counselors;
4. Organize and oversee all new member education programs;
5. Serve as the facilitator for Junior Panhellenic Council;
6. Assist the chapters with issues surrounding retention;
7. Perform all duties pertaining to the office.

G. The Vice President of Internal Affairs

1. Perform the duties of the President in her absence, inability to serve, or at her call;
2. Serve as the committee head and assistant to the Assistant Director of Fraternities and Sororities in designing the Fall/Spring 2011 Judicial process and “Greek Standards Board”
3. Serve as an advisor to the Greek Standards Board

Article XI. THE EXECUTIVE BOARD

The Executive Board shall:

- A. Appoint all Cabinet members and all Special Committees and their chairpersons.
- B. Administer routine business between meetings of the Panhellenic Council when advisable and such other business as has been approved for action by Panhellenic Council vote.
- C. Executive Board meetings shall occur at the time and place appointed by the President and in her absence be run by the Vice President of Programming and Scholarship. Each meeting shall be run in a formal manner, including the use of Robert’s Rule of order. In the event that preparations (copies, agenda, etcetera) need to be made for the meeting, they must be completed in the time allotted between the executive board meeting and the official Panhellenic meeting and/or roundtable. No preparations should be made during formal business conducted during Executive meetings. Should a consultation with the Advisor need to be made, it must be made before the official call to order.

Article XII. UNANIMOUS AGREEMENTS AND POLICIES

- A. All members of the Panhellenic Association of Southeast Missouri State University shall act in accordance with fundamental Panhellenic rules and policies established by National Panhellenic Conference in the UNANIMOUS AGREEMENTS (the Panhellenic Compact, Standards of Ethical Conduct, College Panhellenic agreements, Agreements of Questionnaires and Constitutions, and the Jurisdiction of a College Panhellenic Council).
- B. All rules and policies of the Panhellenic Association shall be in harmony with those currently established by the National Panhellenic Conference.
- C. Any sorority, which plans an event with suspended or unrecognized Greek organizations, e.g., a hall party or community service project, will have charges filed against it. A Judicial hearing will be convened at the earliest possible time.

- D. We, as Panhellenic women, believe in respectful and non-derogatory behavior that promotes a strong sense of womanhood in oneself and others.
- E. We, as Panhellenic women, do not promote sexual innuendos or any inappropriate or degrading statements or graphics on t-shirts or any other printed material.
- F. UNANIMOUS AGREEMENTS will be upheld by the Panhellenic Council Executive Board, and all decisions will be final.

BYLAWS

Article I. FINANCE

- A. **FISCAL YEAR.** The fiscal year of the Panhellenic Council of Southeast Missouri State University will be from January 1 to December 31.
- B. **CONTRACTS.** The signatures of the President and the Assistant Director for Fraternities and Sororities shall be required to bind the Panhellenic Association of Southeast Missouri State University.
- C. **CHECKS.** All checks issued on behalf of the Panhellenic Association of Southeast Missouri State University shall be signed by the Vice President of Administrative Affairs, President or Assistant Director for Fraternities and Sororities (two signatures required).
- D. **PAYMENTS.** All payments due to the Panhellenic Council of Southeast Missouri State University shall be made to the Vice President of Administrative Affairs, who shall record them. Checks for payment shall be made payable to the Panhellenic Council.
- E. **MEMBERSHIP DUES**
1. Amount. \$10.00 per member and new member and are due twice a year (once a semester).
 2. Time of payment. The dues of each Panhellenic Association member fraternity shall be payable two weeks after the bill is received.
- F. **FINES.** Any printed or established deadline (created by the Panhellenic Council) which is not met by the individual chapters, shall have a fine imposed. The fine will be determined by the Panhellenic Executive Board.
- G. **BUDGET.** At the end of a fiscal year, if applicable, excess of income over expenses is transferred into the savings account to be used for major projects or emergencies.
- H. **LATE FEES.** If payment deadlines are not met, a late fee of \$5 will be assessed each week payment is late.

Article II. ADMINISTRATION OF MEMBERSHIP SELECTION

- A. The National Panhellenic Conference quota-total system shall be followed.
- B. The preferential bidding system shall be used.
- C. Except during the formal recruitment period, continuous open bidding shall be in effect during the college year (fall through spring) for all eligible women students.
- D. If a chapter has not filled quota during formal recruitment, they may snap bid to quota even if it exceeds house total.
- E. Chapters failing to achieve quota in the Formal Recruitment process will be allowed to snap bid members for 72 hours following the bid distribution. Chapters under house total (80) or chapter's not receiving quota will be eligible to begin continuous open bidding following the 72-hour period until the close of the school year.
- F. Every regularly enrolled new member, initiate, or affiliate of a chapter shall be counted in the Chapter Total.

1. A list of the new members, initiated, and affiliated members shall be filed with the President of the Panhellenic Association and the Assistant Director for Fraternities and Sororities as status of members change or new members are added. Grade release forms need to be turned into the Assistant Director for Fraternities and Sororities no later than 24 hours after pledging or affiliation.
2. Any depledging, termination, or other change in membership shall be reported to the Advisor of the Panhellenic Association as soon as possible with proper documentation from chapter officers.

Article III. PLEDGING AND INITIATION

- A. A woman must have 2.5 high school, Southeast cumulative, or transfer cumulative grade point average or be a regularly matriculated student to be eligible for recruitment. Exceptions to this requirement may be made by the Assistant Director for Fraternities and Sororities upon written verification of a learning disability or other extenuating circumstances.
- B. A Panhellenic Association member fraternity may not issue an invitation to membership or formally pledge a woman when school is not in session or during the summer period.
- C. A new member may be initiated whenever she has met the requirements of the fraternity to which she has pledged.

Article IV. RISK MANAGEMENT

A. **HAZING.** No chapter, colony, student or alumnus shall conduct nor condone hazing activities. Hazing shall be defined as: "Hazing for the purpose of pledging, initiation, admission into, affiliation with, or as a condition for maintaining membership in a group, organization, or team. Hazing is defined as any intentional, knowing or reckless act, whether on or off campus, which endangers the mental or physical health or safety of any person, regardless of consent, or which violates public law or University policy. Hazing includes, but is not limited to a.) any physical brutality such as whipping, beating, striking, paddling, branding, placing of a harmful substance on the body, or similar activity; b.) any physical activity such as sleep deprivation, exposure to the elements, confinement, calisthenics, or other activity that subjects a student to risk of harm, or that adversely affects the mental or physical health or safety of a student; c.) any activity involving consumption of food, liquid, alcoholic beverage, drug, or substance that subjects a student to risk of harm, or that adversely affects the mental or physical health or safety of a student; d.) any activity that intimates or threatens a student with ostracism, subjects a student to extreme mental stress, shame or humiliation, or adversely affects the mental health or dignity of a student, or that may reasonably be expected to cause a student to leave the organization or institution rather than submit to acts describes above; and e.) any activity in which a person solicits, plans, encourages, directs, aids, or attempts to aid another in hazing or intentionally, knowingly, or recklessly permits hazing to occur and/or knowingly fails to report the incident."

B. **SEXUAL ABUSE AND HARASSMENT.** No chapter or individual will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its member, whether physical, mental or emotional. This is to include any actions that are demeaning to women or men including, but are not limited to: date rape, gang rape, or verbal harassment.

C. ALCOHOL AND DRUG POLICY

1. The possession, sale, use or consumption of alcoholic beverages, while on chapter premises, during a fraternity event, in any situation sponsored or endorsed by the chapter, or in any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the BYOB or Third Party Vendor Guidelines.

2. No alcoholic beverage may be purchased through chapter or council funds nor may the purchase of it for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter or council. The purchase or use of a bulk quantity or a common source of such alcoholic beverages, e.g., kegs or cases, are prohibited.
3. Open Parties, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be prohibited.
4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal “drinking age”).
5. The possession, sale or use of any illegal drugs or controlled substances while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly forbidden.
6. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.
7. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups or organizations.
8. All rush activities associated with any chapter will be a DRY rush function.
9. No member shall permit, tolerate, encourage, or participate in “drinking games.”
10. No alcohol shall be present at any pledge/associate member/novice program, activity or ritual of the chapter.
11. There will be no presence of use of alcohol at council-sponsored events.
12. No member, collectively or individually, shall drive while under the influence of alcohol, or ride in a car in which the driver is under the influence of alcohol.

D. FIRE, HEALTH AND SAFETY POLICY

1. All chapter houses should meet all local fire and health codes and standards.
2. All chapters should have posted by common phones emergency numbers for fire, police and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
3. All chapters should comply with engineering recommendations as reported by the insurance company.
4. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.

E. PUBLIC PRANKS/MISAPPROPRIATIONS

1. No member, collectively or individually, when in public, shall display themselves in an inappropriate manner; do to the matter/severity of the subject.
2. No member, collectively or individually, shall engage in vandalism and pranks.

F. All Chapters and chapter members not following any of the above policies of risk management and safety will be referred to, and handled by, the All University Judicial Board.

Article V. EXTENSION

The Panhellenic Council does not wish to encourage any new sorority to colonize which is not prepared to maintain high moral and academic standards. The University and Panhellenic Council must agree that the chosen group has a reasonable chance for success such that it will credit the National organization as well as the University.

A. Policies regarding Interested Groups and the Panhellenic Council.

1. Upon the Panhellenic Council's decision to expand, letters of notification will be sent out to members of National Panhellenic Conference, specifically, but not exclusively, to those who have shown prior interest in Southeast Missouri State University.
2. Once letters are received from interested groups, the Panhellenic Council will forward these extension guidelines to be completed by interested parties. Additionally, the Panhellenic Council will enclose pertinent University and Panhellenic Council information as stated in the Questionnaire portion of these guidelines.
3. After receiving completed questionnaires, the Panhellenic Council Extension Committee will review all materials and recommend the most desirable organizations to the Panhellenic Council for their approval.
4. The Panhellenic Council will consider the recommendations and then invite the top three organizational choices to the campus to make a presentation to the Panhellenic Council.
5. The Panhellenic Council and all interested sorority women will be encouraged to attend these presentations. The Executive Boards of each individual chapter are strongly encouraged to attend.

B. Policies regarding the Panhellenic Council and Colonization

Before any sorority will be allowed to colonize on campus, the following procedures must take place:

1. No organization will be considered for extension unless they have returned the questionnaire. If there are more than three interested groups, the questionnaires will aid in the selection process to decide which organizations will be invited to make presentations to the Panhellenic Council. Even if three or less organizations express interest in colonization, no organization shall be invited unless the questionnaire is returned.
2. The chosen interested organizations must make a presentation on campus to the Panhellenic Council so that the Panhellenic Council will be better qualified to make the determination of which organization shall be invited to colonize.
3. After presentations are conducted, the Panhellenic Council representatives will discuss, with their respective chapters, the interested groups, and vote which organization they desire to invite, in order of preference.
4. The Panhellenic Council representatives will return to the Panhellenic Council with their preferences, and the Panhellenic Council will then vote, by a two-thirds majority, which organization will be invited to colonize at Southeast Missouri State University.
5. The Panhellenic Council, with the approval of the Assistant Director for Fraternities and Sororities, will then invite the organization to colonize at Southeast Missouri State University.
6. The Panhellenic Council reserves the right to invite the organization in order of preference to colonize, should the first organization be unable, or unwilling to colonize for any reason. Further, the Panhellenic Council reserves the right in the future to invite the next group, in order of preference, to colonize at such a time that extension again becomes feasible. The second provision shall only remain valid for three years after the initial presentation are conducted. If more than three years shall pass, the entire extension process shall be repeated to give an equal and fair chance to all members of the National Panhellenic Council.

C. Policies Regarding a New Sorority

1. Once a new sorority is invited to colonize on campus, it must work towards becoming an associate member of the Panhellenic Council.
 - a. The colony must establish a minimum of 30 women.
 - b. The colony must have the following officers or their equivalent: President, Vice President, Treasurer, and Secretary.
 - c. The colony must have a detailed budget that shows evidence that they will be able to satisfactorily meet all financial obligations.

d. The colony must follow Panhellenic Council Constitution, By-Laws, University Policies and regulations, and State Laws.

2. After the colony becomes an associate member, it must then work toward becoming a full member of the Panhellenic Council. The requirements for full membership in the Panhellenic Council are as follows:
 - a. The colony must have completed a minimum of one semester but not more than three semesters as a colony of an approved National Sorority.
 - b. The colony must have received a charter from their National Sorority within this three-semester period.
 - c. The colony must have a minimum active membership of 30 women.
 - d. The colony must achieve a 2.65, Panhellenic Council's minimum grade point average for all chapters, each petitioning semester.
 - e. The colony must co-sponsor an event/function/activity with every member chapter of the Panhellenic Council.
 - f. The colony must submit a formal petition to the Panhellenic Council stating in full detail its desire for full membership, and the fulfillment of the above requirements.
 - g. The colony must abide by all Panhellenic Council and University Policies and Procedures.
 - h. Should the petitioning colony fail to meet all stated requirements within a maximum of three semester periods, the colony will lose its membership in the Panhellenic Council.
 3. Representation in the Panhellenic Council
 - a. Associate Membership
 - 1) The colony will have representation in the Panhellenic Council; however, as non-dues paying members, they will not have a vote.
The colony representatives may not hold any Panhellenic Council office.
 - 2) The colony will be subject to all other rights, privileges and responsibilities as stated in the Panhellenic Council Constitution and By-Laws.
 - b. Full Membership
 - 1) After such a time when the colony has received their charter and fulfilled all designated requirements as stated in these policies, the colony will be eligible for full membership in the Panhellenic Council.
 - 2) Full membership in the Panhellenic Council will entitle the sorority to all the rights, privileges and responsibilities of such an organization as stated in the Panhellenic Council Constitution and By-Laws.
- D. Information required from groups who desire to establish a chapter at Southeast Missouri State University.
1. On file with the Assistant Director for Fraternities and Sororities.

Article VI. VIOLATIONS

A. Any violations of any regulations of this Constitution or its By-Laws, of recruitment rules, of rules of concerning matters other than recruitment, of the National Panhellenic Conference UNANIMOUS AGREEMENTS (The Panhellenic Compact, Standards of Ethical Conduct, College Panhellenic's Agreements, Agreements in Questionnaires and Constitutions and the jurisdiction of a College Panhellenic Council), or All University Judicial Board at Southeast Missouri State University shall be the occasion for penalties established by the Panhellenic Council at Southeast Missouri State University in conformity with those recommended by the National Panhellenic Conference.

B. Any dispute growing out of the violation of the Panhellenic Association rules regulations and shall be adjusted through arbitration principles of the National Panhellenic Conference.

Article VII. RULES OF ORDER

A. The Panhellenic Association of Southeast Missouri State University and its Panhellenic Council shall be governed by Robert's Rules of Order Newly Revised except in matters specifically provided for in the Constitution, By-Laws and Standing Rules.

Article VIII. AMENDMENTS

A. These By-Laws may be amended by two-thirds vote of the members of the Panhellenic Council provided notice of the proposed amendment has been given in writing at least one week in advance.

Article IX. MINIMUM STANDARDS

A. The Panhellenic, Interfraternity, and Pan-Hellenic Councils believe that in order to ensure the continued success of the Greek system at Southeast Missouri State University, all chapters must achieve a minimum level of accomplishment. On a semester basis, the office of the Assistant to the Director of Fraternities and Sororities will examine the documents submitted by the chapters to determine achievements or compliance with the standards listed below. After thorough evaluation, this information will be shared with the appropriate council, and the Executive Council will make recommendations to the groups that fail to achieve minimum standards. These standards have been developed and ratified by the University and within the appropriate governing council to ensure our continued growth and prosperity.

B. Panhellenic Council will adopt the Minimum Standards procedures set forth by the Assistant Director of Fraternities and sororities both on the attendance of educational programming from that office as well as written reports of credible merit as an organization.

C. Any violations of these standards will fall to the discretion of The Greek Standards Board.

D. Areas of Assumed Compliance:

1. Operation in accordance with National Constitution and By-Laws;
2. Compliance with University policies, procedures, and requests for information, and operation within the Panhellenic Council's Constitution and By-Laws;
3. Acceptance of responsibility for all financial obligations incurred by the sorority including Panhellenic Council dues;
4. Acceptance of responsibility for insuring the actions of members and guests related to chapter-sponsored events, activities, and programs are consistent with the University's policies, procedures and expectations.

Article X. PARTICIPATION IN PHILANTHROPIC EVENTS

A. Philanthropic Event Planning

1. Panhellenic and IFC will adjust the philanthropic calendar in accordance with the requests of Recreation Services and the official Greek Calendar
2. Events will be placed on the Greek calendar in order to take place, and any additions to that calendar must be made before the first meeting of the Fall semester.
3. Chapters have the right to and are encouraged by Panhellenic to refuse any seating events that violate our 2009 Resolution on the matter or the UNANIMOUS AGREEMENTS set forth by National Panhellenic Conference.

4. All activities will be at the discretion of Panhellenic, specifically the Vice President of Chapter Development.
5. IFC Chapters are encouraged to present their informational packets explaining all events in full at least two weeks in advance to the event.

B. Regulations for Philanthropic Events

1. Each chapter may participate in as many co-sponsored events as will fit into the Greek calendar. Co-sponsored events are defined as any philanthropic events hosted by two chapters and requiring the participation of only those two host chapters.
2. Philanthropic events occurring on weekdays (Monday through Thursday) shall not exceed four hours in duration between the hours of 5 p.m. and 11 p.m.
3. During inclusive events, the host chapter may only charge entry fees in order to raise funds. Points MAY NOT be awarded for participation in raising funds or purchasing merchandise. Example: awarding points for the purchase of t-shirts is not allowed.
4. Any chapter participating in a philanthropic event may be disqualified or deducted points for poor sportsmanship (i.e. drinking, swearing, etc.) at the host chapter's discretion.
5. Panhellenic host chapters must provide an informational packet to any chapter participating in their event three weeks prior to the event.
6. Any event application that does not follow these guidelines will be returned to the respective chapter for revision before it will be considered by Panhellenic.
7. Sorority women shall act in a respectable and proper manner as they represent themselves, their individual chapter, and the Greek community as a whole during both fraternity and sorority philanthropic activities. Any discriminating, unladylike, and/or degrading act of any kind to other chapters, ones own chapter, or an individual (including oneself) shall cause the ones chapter to be disqualified from the philanthropy event as a whole.

C. Sanctioning

1. Sanctions against any chapter that does not adhere to the above mentioned guidelines would be decided by the Greek Standards Board.

D. Appeals

1. Appeal hearings requested by any chapter will be brought to the Greek Standards Board at a time, place, and date specified by the board.
2. Any chapter requesting an appeal hearing must contact the head of the Greek Standards Board.
3. After a chapter has presented their appeal, the Greek Standards Board must deliberate and come to a decision on the date of the appeal.
4. Any one issue may be brought to an appeal hearing only one time. The decision of the Greek Standards Board is final after any appeal hearing.

E. Revisions

1. The Greek Standards Board will draft and consider any amendments to this document.
2. Any additional draft must be approved in a regular meeting of Panhellenic and IFC according to each organization's By-Laws.
3. Revisions will go into effect immediately after they are approved in Panhellenic or IFC meetings.

Article XI. BID DAY EVENTS

Description of Incident: _____

Name and Affiliation of Accused Individuals and Chapters Involved: _____

Completion of NPC Violation Form by Panhellenic:

Signed by: _____

Submitted Date: _____

Submitted Time: _____

Notification Sent to: _____
(cited chapter president and advisor)

Updated Fall 2009